

Shared Portal for Outbreak Tracking (SPOT) Overview

The Shared Portal for Outbreak Tracking (SPOT) helps expand California's contact tracing efforts. SPOT integrates with CalCONNECT, California's public health contact tracing and data management system, to facilitate collaboration and sharing of information between schools, workplaces, congregate settings, and other entities and local public health departments.



1. Liaison navigates to the SPOT website, completes the SPOT Intake Form page and submits initial exposure information to the Public Health Department (PHD).

Step 1: After case and contacts have been reported to the facility, the facility liaison fills out an Intake Form for the outbreak.

- To access the Intake Form, go to: <https://cdph.force.com/SPOT/s/IntakeForm>

Step 2: A confirmation e-mail will be sent to liaison's e-mail address after submitting the SPOT Intake Form.

Step 3: Once the information you enter is reviewed by PHD, the liaison will receive additional login credentials to enter specific data case or contact information for those involved in the exposure.

- Facility liaisons can view the case and contact information they report to PHD and easily edit or make updates to the reported information.

STEP 1:

Liaison reports cases information via online SPOT Intake Form.

STEP 2:

Liaison receives e-mail from PHD to submit additional information in SPOT.

STEP 3:

Liaison will receive credentials to log in and complete information or make edits to information.



2. For training on adding cases and contacts to an Exposure Event, visit the following:

- **General Guidance:**
- **Workplace Liaisons:** [SPOT Demo for Workplace Liaisons - YouTube](#)